GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT

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No.: 37072/HE, Dated: 07/07/2026

HE-PTC-SAMS-0001-2023

From

Smt.Mousumi Nayak, OAS (S)
Joint Secretary to Government

To

The Chairperson P.G Council (All State Public Universities (imparting U.G. Courses) coming under Higher Education Department)

The Principals (All Government / Non-Government Degree Colleges coming under Higher Education Department)

Sub: Revised Guideline & timeline for Phase-I admission into U.G. Courses (+3 1st Yr.) for the Academic Session 2026-27- Regarding

Ref: This Department Letter No. 33558 dated 21.06.2026

Madam/ Sir,

In inviting a reference to the subject cited above, I am directed to inform you that the Government of Odisha, in a landmark welfare initiative approved by the State Cabinet, has decided to provide free education to the students taking admission into U.G. and P.G. courses running in Regular Mode at State Public Universities, Government Colleges and Non-Government Aided Colleges participating under SAMS, with effect from the Academic Session 2026-27.

Accordingly, the following changes have been incorporated in the SAMS portal for the applicants, who have already applied in the Phase-I U.G. admission process for the current Academic Session.

1) **Re-opening of Choice Filling:** Before publication of the **2nd Round Selection List**, the choice-filling facility shall be re-opened for **all the applicants who have submitted their CAF under the Phase-I admission process**, enabling them to revise their preferences for Higher Education Institutions and/or Major Subjects. Applicants shall log in with their existing User Name and Password to edit their CAF. **No CAF fee is payable again for this revision.** An applicant may provide a minimum of one and a maximum of any number of choices. This facility is available only to applicants who have already applied under Phase-I; **no new applications shall be accepted at this stage.**

2) **Applicants Who Do Not Modify:** Where an applicant does not modify his/her preferences, seat allotment shall be considered on the basis of the preferences already submitted. Likewise, **if an applicant who opted for Slide or Float option in the 1st Round does not revise preferences during the revision window, the earlier preferences shall continue for the 2nd and subsequent rounds.**

3) **Eligibility to Revise Preferences:** In respect of the 1st Round, the following applicants are eligible to modify their preferences for Institutions and/or Major Subjects, if they so wish: (a) applicants **already admitted**; (b) applicants who opted for the **Slide / Float / Alter** option; (c) applicants **selected but not admitted**; and (d) applicants **not selected**. Seat allotment in the 2nd & subsequent Rounds shall be made strictly on the basis of the order of preferences on record.

4) **Programme Categories:** During choice filling, the applicant shall first select **one** of the following three programme categories through OTP verification. The portal shall then display only the Institutions and Major Subjects relevant to the selected category:

   a. **Regular Mode Programmes (No Admission Fee):** only Institutions and Major Subjects offered under Regular Mode, where no admission fee is payable under the Government's Fee Waiver Scheme, shall be displayed.

   b. **Self-Financing Mode Programmes (Admission Fee Payable by the students):** only Institutions and Major Subjects offered under Self-Financing Mode, where admission fees are payable by the student, shall be displayed.

   c. **Regular and Self-Financing Mode Programmes (Both No admission Fees & Admission Fees Payable):** Institutions and Major Subjects under both categories shall be displayed, and the applicant may select preferences from both.

IMPORTANT: If an applicant changes the selected programme category after adding preferences, all previously selected Institutions and Major Subjects under the earlier category shall be automatically removed, and preferences must be filled afresh under the new category. The portal shall display a confirmatory warning before such deletion.

Further, applicants opting for **Regular Mode Programmes** shall be required to provide **OTP-based consent**, which shall be deemed to constitute their acceptance of the following undertaking:

I hereby undertake that:

i) I shall attend classes regularly in physical mode as per the academic schedule of the Institution and maintain a minimum of 75% classroom attendance in each quarter of the academic session to remain eligible for the fee waiver under the Gyanodaya Scheme.

ii) I shall record my daily attendance through the prescribed biometric and/or digital attendance system of the Institution.

iii) I understand and agree that if I fail to maintain the prescribed minimum 75% attendance, I shall become liable to pay the applicable admission fee to the institution directly.

iv) I further understand and agree that if I have opted for "Both No Admission Fees (Regular Mode) & Admission fees payable (Self-Financing Mode)" programme category and allotted a Self-Financing Mode seat, I shall pay the applicable admission fee prescribed for such programme before admission.

5) **Consequences of Freeze/ Slide/ Float in the 2nd Round:** For clarity and uniform application by all HEIs & the students, the consequences of each action are consolidated below:

Applicant's status after 1st Round	Action in 2nd Round	Effect on existing admission	CLC requirement
Already admitted; allotted a new seat	**Freeze** (with OTP verification)	Previous admission cancelled automatically upon successful OTP verification	**Auto generated CLC** and Intimation Letter issued online. The newly allotted HEI shall accept the online CLC; **no ink signature required**
Already admitted; allotted a new seat	**Slide or Float**	Previous admission also cancelled automatically	**No Auto generated CLC.** Applicant must obtain a physical CLC from the previously admitted Institution and submit it at the time of admission in any subsequent round
Already admitted; allotted a new seat; takes no action	None (no Freeze/ Float/ Slide)	**Existing admission remains valid;** newly allotted seat is automatically cancelled	Not applicable
Opted for Slide/Float and booked a seat	Freeze/ Slide/ Float	Previously booked seat will be cancelled, if any of the option has been chosen in 2nd round	Not applicable **For Freeze-** Download the intimation letter and **for Slide/Float -** have to wait for next round
Opted for Slide/Float and booked a seat	Revised the preference & got a new allotment in 2nd round	Previously booked seat will remain valid, if **"Freeze/ Slide/ Float"** not chosen	Not applicable. To accept the newly allotted seat, S/he has to choose either Slide or Float
Not previously admitted; freshly allotted a seat in 2nd Round	Freeze/ Slide/ Float	Standard admission action as per selected option	As applicable under the general guidelines

CAUTION - IRREVERSIBLE: Once the auto generated CLC is issued, it cannot be withdrawn or surrendered, and the applicant's previous admission shall stand cancelled. Admitted students must therefore exercise the "Freeze" option with utmost care. The portal shall display this warning before OTP confirmation.

6) **Download of Intimation Letter:** If an applicant is allotted a **free seat (Regular Mode)**, the Intimation Letter shall be downloaded without any payment. If allotted a **paid seat (Self-Financing Mode)**, the applicable admission fee, as displayed on the portal, shall be paid before downloading the Intimation Letter.

7) **Attendance undertaking for Free Seats:** Applicants admitted under the **Free Education Scheme** shall be required to maintain a minimum of **75% classroom attendance in each quarter** of the academic session, as **verified through the biometric or any other digital attendance system** prescribed by the Government. Before downloading the **Intimation Letter**, every applicant shall provide **OTP-based consent**, which shall be deemed to constitute acceptance of the conditions of the Scheme, including the mandatory attendance requirement. If a student fails to maintain the prescribed **75% attendance** in any quarter, as verified through the prescribed attendance system, the student shall become **ineligible to continue availing the fee waiver** and shall be liable to **pay the applicable admission fees** for the relevant period.

8) **Structure of the Phase-I Admission Process:** The Phase-I admission process shall now consist of **four (4) rounds**. The 1st Round having been completed, the remaining rounds shall be conducted as follows:

Round	Nature and scope
Second Round	Seat allotment shall continue with the applicable reservation policy and weightage provisions. Freeze, Float and Slide options shall be available to applicants in this Round only, as mentioned in Point No. 5
Third Round	Final **selection** round of Phase-I. Where eligible applicants are not available under a particular reserved category, de-reservation of seats shall be carried out in accordance with the prescribed Government guidelines. Applicants who opted for Slide or Float in the 2nd Round shall be shown only the **"Freeze"** option against their allotted seat in this Round.
Fourth Round	Final round of Phase-I, conducted as a Waiting List /Spot Admission round for filling the remaining vacant seats.

N.B: The **"Alter"** option shall not be available in the 2nd and subsequent rounds of the selection process.

9) **Refund of Admission Fees Already Paid:** Applicants who have already taken admission into **Regular Mode courses in eligible Institutions** during the 1st Round and have paid admission fees shall be entitled to a refund of such fees. The amount paid shall be **refunded to the bank account provided in the applicant's CAF** after completion of the Phase-I admission process after consenting to attendance norms. HEIs shall ensure that no fresh admission fee is collected from students admitted to Regular Mode seats.

10) **Error Correction:** During the error Correction, HEIs may allow the admission of any applicant whose corrected marks place him/her above the prescribed cut-off marks for the respective category and subject.

11) **Hostel Accommodation Preference:** While submitting the Common Application Form (CAF), applicants seeking hostel accommodation shall indicate their willingness to reside in the hostel. The hostel preference data captured in the CAF shall be shared with the respective colleges, through which the allotment of hostel seats shall be carried out in accordance with the prescribed procedure.

12) **Responsibilities of HEIs:**

- The HEIs shall prominently display these Guidelines and the student advisory on their notice boards, official websites, and social media handles.
- They shall also accept the auto-generated College Leaving Certificate (CLC) without insisting on ink signatures; any refusal to do so shall be treated as non-compliance with these Guidelines. Further, all the documents submitted by the students during the 1st Round admission process shall be returned to the concerned students subsequently, in case of change of College.

The remaining guidelines mentioned in **Letter No. 33558 dated 21.06.2026** shall remain unchanged. The revised timeline is attached herewith. Further, you are requested to complete the above mentioned activities in the stipulated date & time.

This is for your kind information and necessary action.

Yours faithfully,

Joint Secretary to Govt.

Memo No. 37073 /HE, Dated: 07 /07/2026

Copy submitted to the P.S. to Hon'ble Minister, Higher Education Department for kind information of Hon'ble Minister.

Joint Secretary to Govt.

Memo No. 37074 /HE, Dated: 07 /07/2026

Copy submitted to the P.S. to Commissioner-Cum-Secretary, Higher Education Department for kind information of Commissioner-Cum-Secretary.

Joint Secretary to Govt.

Memo No. 37075 /HE, Dated: 07 /07/2026

Copy forwarded to the Regional Director of Education (Bhubaneswar/ Berhampur/ Balasore/ Sambalpur/ Jeypore) for kind information.

Joint Secretary to Govt.

Memo No. 37076 /HE, Dated: 07 /07/2026

Copy forwarded to the General Manager, OCAC for kind information and necessary action.

Joint Secretary to Govt.

Government of Odisha

Higher Education Department

Revised Timeline for Phase-I admission into U.G. Courses in the Higher Education Institutions for the Academic Session 2026-27

It is to inform all concern that the revised timeline for admission in all (+3) Degree (State Public Universities/ Government / Aided/ Un-Aided Colleges / Law Colleges of the State participating under Student Academic Management System (SAMS) is given below.

Important Information:

- The Government of Odisha has introduced **Free Education for students taking admission to Regular Mode U.G. & P.G. courses under SAMS** from the Academic Session 2026-27.
- Accordingly, Choice filling facility shall be re-opened for all the applicants who have already applied in Phase-I admission Process. During the revision, an applicant can provide minimum one and maximum any number of choices.
- During the Re-choice filling, the applicant shall first select **one** of the following three programme categories through OTP verification. The portal shall then display only the Institutions and Major Subjects relevant to the selected category:
  - **Regular Mode Programmes (No Admission Fee):** only Institutions and Major Subjects offered under Regular Mode, where no admission fee is payable under the Government's Fee Waiver Scheme, shall be displayed.
  - **Self-Financing Mode Programmes (Admission Fee Payable by the students):** only Institutions and Major Subjects offered under Self-Financing Mode, where admission fees are payable by the student, shall be displayed.
  - **Regular and Self-Financing Mode Programmes (Both No admisison Fees & Admisison Fees Payable):** Institutions and Major Subjects under both categories shall be displayed, and the applicant may select preferences from both.
- Admission fees paid by applicants admitted to Regular Mode Courses in eligible institutions during the First Round shall be refunded to the bank account provided in their CAF after completion of the Phase-I Admission Process after consenting to attendance norms.
- The detailed guideline for the remaining rounds of Phase-I admission process is available on the SAMS portal (Notice Section).

Sl#	Activities	Timeline
Enabling the Choice filling option(s)		
1	Enabling the Choice filling options by the eligible applicants freshly, through the SAMS Portal: www.samsodisha.gov.in	**08-July-2026 (02:00 PM)**
2	Last date for Choice Filling through www.samsodisha.gov.in	**12-July-2026 (11:45 PM)**

N.B.: After submitting the CAF, editing of Choices, if required, can be done till last date of CAF submission.		
Round 2 Selection & Admission Allotment		
3	Publication of Provisional Allotment of Seats **(For Second Round Selection)**	**20-July-2026 (02:00 PM)**
4	Selection of **Slide/Freeze/Float Option** and **Online payment (for the Paid Seats)** of the admission fees by the selected students through SAMS [**Student's Account**] portal	**20-July-2026 (03:00 PM) to 23-July-2026 (04:00 PM)**
5	Reporting of the applicants at allotted Institutions for taking admission **(for Second Round Selection)**	**21-July-2026 (10:00 AM) to 23-July-2026 (05:00 PM)**
6	Data updation of admitted students in the e-space by the respective Institutions **(for Second Round Admission)**	**21-July-2026 (10:00 AM) to 23-July-2026 (09:00 PM)**
Round 3 Selection & Admission Allotment		
7	Publication of Provisional Allotment of Seats **(for Third Round/Final Round Selection)**	**29-July-2026 (02:00 PM)**
8	**Online payment** of admission fees **(for the Paid Seats)** by the selected students through SAMS [**Student's Account**] portal	**29-July-2026 (03:00 PM) to 01-Aug-2026 (04:00 PM)**
9	Reporting of applicants at allotted institutions for taking admission **(for Third /Final Round Selection)**	**30-July-2026 (10:00 AM) to 01-Aug-2026 (05:00 PM)**
10	Data updation of admitted students in the e-space by the respective Institutions **(for Third/Final Round Admission)**	**30-July-2026 (10:00 AM) to 01-Aug-2026 (09:00 PM)**
Round 4: Waiting/Spot Selection Round		
11	Publication of the **list of waitlisted applicants (for the remaining upper choice HEIs Waiting Rank Wise) in HEI's e-Space as well as in the student's login as per the actual vacancy as on 01 -Aug -2026**	**04-Aug-2026 (12:00 Noon)**
12	**Physical Reporting of interested waitlisted applicants** for submission of CAF along with relevant documents in their **respective HEIs** for participating in the waiting list admission Round. The interested applicants must appear in person; however, a representative with valid ID proof may also be permitted to report on their behalf.	**05-Aug-2026 (11:00 AM) to 06-Aug-2026 (04:00 PM)**

13	Publication of merit list among the reported waitlisted applicants at the Notice Board / Website of the HEIs & communicate to the selected applicants via phone call/ SMS	**07-Aug-2026 (02:00 PM)**
14	Reporting of the waitlisted applicants for Validation of documents, Final Admission, Collection of Admission Fees **(for the Paid Seats)** directly **by the HEIs in online mode (Net Banking/ Bank Challan/NEFT/UPI etc.)** & Admission updation of the waitlisted applicants in the e-space of the HEIs	**10-Aug-2026 (10:00 AM) to 11-Aug-2026 (05:00 PM)**
Commencement of Classes & Subsequent Phases		
15	**Commencement of classes (Degree 1st Year)**	**27-July-2026**
16	**Publication of Phase-II Admission Process**	**After declaration of Instant/supplementary result of CHSE**
For more details please contact: e-Admission Helpline (Toll Free) Number 155335 / 1800-345-6770		

Joint Secretary to Govt.
PTC Section